

Early Drop-Off and Late Pick-Up Policy

At Humming Bees, we strive to provide the highest level of care and education for your children within a structured schedule that respects the commitments and well-being of our staff and families. To maintain this environment, we have established clear guidelines regarding drop-off and pick-up times.

Drop-Off Times:

- Regular drop-offs begin at 8:00 AM.
- Early drop-offs are available from 7:30 AM as part of our "AM add-on" session.
- Children must not be dropped off before their scheduled time to ensure staff can complete necessary preparations and duties without disruption.

Pick-Up Times:

- Morning session pick-ups must be completed by 1:00 PM.
- Afternoon session pick-ups must be completed by 5:00 PM.
- Late pick-ups are available until 1:30 PM as part of our "PM add-on" session.
- Parents must ensure that children are picked up on time. Late pick-ups after these times will incur additional fees and may impact staff scheduling and legal compliance regarding staff-to-child ratios.

Late Fees:

- A late pick-up fee of £10 will be charged, plus an additional £5 for every 30 minutes beyond the designated pick-up time.
- This fee compensates for the extra staffing and operational costs incurred by late pick-ups.
- In the event of an emergency, fees may be waived at the discretion of the Manager/Owner.

Enforcement:

- These terms are part of the agreement signed at registration and will be enforced diligently.
- We understand that delays can happen, but frequent late pick-ups or early drop-offs will require a review of your child's placement within our settings to ensure compliance with our operational standards and fairness to our staff and other families.

Additional Support:

- If you anticipate regular need for early drop-offs or late pick-ups outside of these times, please contact us to arrange the 7.30am / 1.30pm extension add ons.